

Office Products & Supplies Company in KSA & UAE is seeking to recruit the following :	<i>JOB VACANCY</i>
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Office Products & Supplies Company in KSA & UAE is seeking to recruit the following

**Title:**

**Sales and Marketing Managers - Office Furniture**

**Number of vacancies:**

2

**Minimum Job Requirements**

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5-

### **Roles and Responsibilities**

- Direct and coordinate company sales and marketing functions.
- Develop and coordinate sales selling cycle and methodology.
- Direct and oversee the company marketing function to identify and develop new customers for product.
- Research and develop strategies and plans which identify marketing opportunities, direct marketing.
- Analyze and evaluate the effectiveness of sales, methods, costs, and results.
- Develop and manage sales and marketing budgets, and oversee the development and management.
- Plan and coordinate public affairs, and communications efforts, to include public relations and company.
- Directly manage major and critical developing client accounts, and coordinate the management of
- Supervise the planning and development of company marketing and communications materials.
- Represent the company at various community and/or business meetings to promote the company.
- Recommend and administer policies and procedures to enhance operations.
- Recruit, train, supervise and evaluate managers and staff.

### **Availability to Join**

End of November 2012

### **Salary Range**

8,000 – 15,000 Saudi Riyals (Monthly Basic Salary)

To apply please send your CV at: [edu@targetjo.com](mailto:edu@targetjo.com) and write furniture in the subject

*TARGETJO*

معلومات عامة عن الشركة: شركة تارغيت جو هي شركة متخصصة في بيع وتوزيع المنتجات المكتبية والمواد المكتبية في المملكة العربية السعودية والامارات العربية المتحدة.

نحن نبحث عن مندوبي مبيعات ذوي الخبرة في بيع وتوزيع المنتجات المكتبية والمواد المكتبية في المملكة العربية السعودية والامارات العربية المتحدة. نود انضمامك الى فريقنا ونقدم لك فرصة عمل مثيرة.