Responsibilities

- Provides input, assistance and guidance to other customer services staff when required
- Develop knowledge in our internal products.
- Shares work-related knowledge and experience
- Responsible for personal development and career progression with regards to knowledge of intern
- Escalate where appropriate and escalate potential problems to relevant parties
- Regular contact with staff, colleagues, management, clients and internal departments.
- Suggest possible solutions and ideas to relevant parties
- Support other teams in application testing and documentations

Technical S

- Very good knowledge of Internet Explorer and using web-based applications
- Good communication skills, verbal and emails.
- Oral presentation and well spoken
- Analytical and problem solving skills
- Have a good understanding of the architecture and business rules of the clients
- Be able to do telephonic and on-site support
- Telephone and email etiquette
- Passion for customers
- Knowledge of Microsoft Office products is plus

0000 Experience Required	:
	BBB Education
Languages :	
Interested candidates are requested to send their CVs to	
edu@targetjo.com	

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