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JOB □

OVERVIEW

Role Title:

Accountant

Reporting Relationships

Senior Accountant/Accounts Manager

Department

Retail - Finance

Location

Head Office

Role Purpose

Performs all accounting functions and ensure the accuracy and adequacy of supporting documents in the

Career Stream

Professional

Grade

44 - 49

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SUBSTANTIAL OBLIGATIONS

IPE Factor

Key Activities

Impact	:	Nature and scope of influence a position has on
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Communication	:	Position's responsibility for communications bo
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Innovation	:	Identify, develop and make	ideas, techniques, i
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BUSINESS METRICS

Financial KPI's

Non – Financial KPI's

-	n/a
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QUALIFICATIONS/REQUIREMENTS (IPE KNOWLEDGE)
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Knowledge

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Education

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Certifications

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Experience

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Job related Skills

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Supervises

None

COMPETENCIES

Description

Level

-		Planning and execution
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-		Self-management
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-		Quality improvement
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-		Technical expertise
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MAIN CONTACTS/OPERATING NETWORK
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Contact Group

Status (Internal/ External)

Purpose

Frequency

Financial Controller

Internal

Reporting of financial statement

Frequent

Accounts Manager & Senior Accountant

Internal

Approval of transactions and

referrals

Continuous

Customers and Creditors

External

Credit collection and payment

Frequent

WORKING CONDITIONS

Working Environment

Office

Degree of Risk

n/a

Only qualified candidate are required to send their CVs to :

contact@targetjo.com

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