

<i><b>JOB</b></i>	<i><b>VACANCY</b></i>
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A leading Saudi	Industrial Com
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<b>Reporting to:</b>	Procurement in
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B.Tech or B.E in Mechanical Engineer with minimum 7 to 8 yrs of experience as Procurement Engineer.

To supervise & control all procurement activities for the assigned project, ensure procurement of Material

- Analyze all suppliers in order to select the most suitable suppliers who are able to deliver high Quality
- Negotiate with suppliers on lead-time, cost and quality so as to obtain the maximum benefit for the company
- Manage suppliers to meet objectives related to cost, delivery performance, schedule and quality.
- Develop purchasing or sourcing strategies based on portfolio analyses and supplier referencing strategies
- Define and maintain documented category and supplier strategies using market and competitive data

- Liaise with suppliers on delivery schedule so as to ensure on-time deliveries of final product.
- Develop, implement and drive the procurement strategies in order to meet cost savings targets.
- Review and manage the supplier base to ensure consistency with the sourcing strategy.
- Perform regular performance review with suppliers to drive continuous improvements.
- Create monthly performance reviews and reports focusing on overall sourcing requirements.
- Ensure commercial, legal and contractual compliances in all the procurement transactions.
- Adopt appropriate supplier management methodologies and procurement strategies in Purchasing
- Train team on effective procurement processes and strategy.
- Coordinate with vendor on continuous quality improvement.
- Consults with engineering personnel to establish performance criteria and specifications for manuf
- Investigates potential suppliers and recommends those most desirable.
- Fully aware with Saudi Armco standers **SAES, SA**
- Familiar with overseas and local purchases with Saudi market.
- Review material requirement received from site through indent or MRP (Material Requirement Plan
- Seeking quotations from vendors by sending request for quotation (RFQ) in order to receive quota
- Negotiate with suppliers regarding items/goods rates along with other terms & conditions such as c
- Prepare budget summary both in terms of quantity & value for each item/good being procured, alre
- Prepare comparative statement (CS) on the basis of each quotation received from vendors so that
- Strong & regular follow-up with vendors so that timely & safely delivery of materials/goods/items to
- Coordinate with purchaser for sourcing of overseas vendors, getting quotations, and negotiating ra
- Committed follow-up for shipment by maintaining complete track of consignment after shipment an
- Prepare indent status report to get it reviewed by I/C Procurement in order to eliminate errors in re
- Technical Qualities: Reading / understanding Drawings and material specification documents, EPC

**If you are interested please send you resume to**

[Eng@targetjo.com](mailto:Eng@targetjo.com)

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