

المشروع المطلوب العمل عليه في الرياض - المملكة العربية السعودية

JOB	VACANCY
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المشروع المطلوب العمل عليه في الرياض - المملكة العربية السعودية

A leading contracting company in KSA is seeking to recruit the following

Estimation & Bidding Manager

Civil Engineer

Minimum Experience: 20 Years

With previous experience in KSA

a).	Helpful Skills:
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|----|----|------------|
| 1. | 1. | Provide fu |
| 2. | 2. | Coordinat  |
| 3. | 3. | Assisting  |
| 4. | 4. | Reviewing  |
| 5. | 5. | Reviewing  |
| 6. | 6. | Reviewing  |
| 7. | 7. | Assisting  |

b).	<b>Technical duties</b>
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1. Establishing and maintaining an estimating department evaluation procedure and maintaining a	<b>Prefer</b> ing department
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2. Analyzing Information, Estimating, Planning, Reporting Research Results, Data Center Experience, S	
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3. Evaluates offers to purchase by costing changes, additions, and site requirements.
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4. Maintains professional and technical knowledge by attending educational workshops; reviewing profes
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5. Prepares work to be estimated by gathering proposals, blueprints, specifications, and related documents
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6. Computes costs by analyzing labor's, material's, equipment's and time requirements.
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Obtains bids from vendors and subcontractors by specifying materials; identifying qualified subcontractors
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7. Establishing and coordinating bidding schedule
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8. Reviewing pricing and scheduling and create table information included supply chain prices, subcontractor
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9. Developing and maintaining Estimation Information Systems and Procedures (EISP).
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10. Arranging and managing bid turnover to operations
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11. Establishing district rate files for labor, equipment and materials

12. Conducting post-bid review

13. Assisting and/or leading design-build projects

14. Assisting and preparing fee and risk analysis

15. Responsible for the management of all aspects of the estimating department

c). **Department Pe**

1. Recruitment and development of all estimating personnel. With evaluate and assess their performance

2. Establishing and maintaining relationships with owners, consultants, subs and suppliers Periodically e

3. Prepare Cost Report on the extent to each project, contracts committed to the budget

**If you are interested Please send your resume to** [Eng@targetjo.com](mailto:Eng@targetjo.com)

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المطلوب: مدير تقديرات وعروضات  
الموقع: الرياض - المملكة العربية السعودية

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